

**AUTHORIZED FEDERAL SUPPLY SERVICE
35F-4707H
INFORMATION TECHNOLOGY (IT) SCHEDULE PRICELIST
GENERAL PURPOSE COMMERCIAL INFORMATION TECHNOLOGY
EQUIPMENT, SOFTWARE AND SERVICES**

Special Item Number

(SIN) 132-51 - Information Technology (IT) Services

FPDS Code D301 – IT Facility Operation & Maintenance

FPDS Code D302 – IT Systems Development Services

FPDS Code D306 – IT Systems Analysis Services

**FPDS Code D307 – Automated Information Systems
Design & Integration Services**

FPDS Code D310 – IT Backup & Security Services

FPDS Code D311 – IT Data Conversion Services

**FPDS Code D313 – Computer Aided Design/Computer
Aided Mfg. (CAD/CAM) Services**

FPDS Code D316 – IT Network Management Services

**FPDS Code D317 – Automated News Services, Data
Services, or other Info Services**

**FPDS Code D399 – Other Information Technology
Services, Not Elsewhere Classified.**

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software, and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected or incidental to the traditionally accepted A.E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.

**Network Designs, Inc.
501 Church St. N.E. Suite 210
Vienna, Virginia 22180**

www.netdes.com

CONTRACT NUMBER GS-35F-4707H PERIOD COVERED BY CONTRACT: October 9, 2007 THROUGH October 8, 2012

**General Services Administration
FEDERAL SUPPLY SERVICE**

Products and ordering in this Authorized FSS IT Schedule Pricelist is also available on the GSA *Advantage!* System.

Agencies can browse GSA *Advantage!* by accessing the Federal Supply Services' Home Page via INTERNET at

<http://www.fss.gsa.gov>

Price list Current through Modification # P026, dated 2-11-08

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INFORMATION FOR ORDERING OFFICES

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Supply Service Home Page (www.fss.gsa.gov) contain information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

Network Designs, Inc.
501 Church St. N.E. Suite 210
Vienna, Virginia, 22180
Attn: Kevin McGreevy
703-255-2206 ex: 222
FAX (703) 255-2424

Contractor's Payment Address:
Network Designs, Inc.
501 Church St. N.E. Suite 210
Vienna, VA 22180-4711
Attention: Michelle Hopkins
703-255-2206 ex: 238

Contractors are required to accept credit cards for payments equal to or less than the micro-purchase threshold for oral or written delivery orders. Credit cards will/will not be acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering agencies to obtain technical and/or ordering assistance:

(703) 255-2206 ex: 272 (703) 255-2424 FAX

3. LIABILITY FOR INJURY OR DAMAGE

Network Designs, Inc. shall not be liable for any injury to Government personnel or damage to Government property arising from the use of equipment maintained by NDI, unless injury or damage is due to the fault or negligence of NDI.

4. STATICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

Block 9: G, Order/Modification Under Federal Schedule
Block 16: Network Designs, Inc. - Establishment Code (DUNS): **95-744-9812**
Block 30: Type of Contractor: Other Small
Block 31: Woman-Owned Small Business: **Yes**
Block 36: Contractor's Taxpayer Identification Number (TIN): **54-1297075**

- 4a. Cage Code: **1B6L7**
- 4b. Contractor has registered with the Central Contractor Registration (CCR) Database: **Yes.**

5. FOB DESTINATION

6. DELIVERY SCHEDULE

(a) TIME OF DELIVERY:

Network Designs, Inc. will deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below.

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
132-51	30 Days

EXPEDITED DELIVERY TIMES: For those items that can be delivered quicker than the delivery times in paragraph (a), above, NDI will if requested provide expedited delivery as listed below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Hours/Days ARO)
132-51	10 Days

(b) URGENT REQUIREMENTS

When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering agency, agencies are encouraged, if time permits, to contact Network Designs, Inc. for the purpose of obtaining accelerated delivery. NDI will reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by NDI in writing). If NDI offers an accelerated delivery time acceptable to the ordering agency, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. DISCOUNTS:

Prices shown are "Net Prices," basic discounts have been deducted.

- a. Prompt Payment: 1% - 20 days, from receipt of invoice or date of acceptance, whichever is later.
- b. Quantity
- c. Dollar Volume
- d. Government Educational Institutions: Government Educational Institutions are offered the same discounts as all other Government customers
- e. Other: None

8. TRADE AGREEMENTS ACT OF 1979, AS AMENDED:

All Items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979 as amended.

9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:

Outside Scope of Contract.

10. SMALL REQUIREMENTS:

The minimum dollar value of orders to be issued is \$2,500.00.

11. MAXIMUM ORDER:

All dollar amounts are exclusive of any discount for prompt payment.

- a. Special Item 132-51 Information Technology (IT) Professional Services/Electronic Commerce Services
The maximum dollar value per orders for all IT Professional Services will be \$500,000.

12. ORDERING PROCEEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS

REQUIREMENTS: ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS):

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS):

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2001)

(a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.

(b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.

NOTE: Refer to FAR Part 31.205-46 Travel Costs, for allowable costs that pertain to official company business travel in regards to this contract.

(c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.

(d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.

(e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.

(f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.

(g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.

(h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.

(i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.

(j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES:

Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See C.1.)

16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.fss.gsa.gov/>.

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

23. SECTION 508 COMPLIANCE.

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

****NOTE:** Contractor should insert the contractor's website or other location where full details can be found.**

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES.

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:

This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—
 - (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
 - (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
- (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY.

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51)**

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 Information Technology Professional Services are within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT/EC Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15) (AUG 1989)

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

- (1) Cancel the stop-work order; or
- (2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

- (b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-
- (1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and
 - (2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.
- (c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.
- (d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

The Inspection of Services–Fixed Price (AUG 1996) (Deviation – May 2003) clause at FAR 52.246-4 applies to firm-fixed price orders placed under this contract. The Inspection–Time-and-Materials and Labor-Hour (JAN 1986) (Deviation – May 2003) clause at FAR 52.246-6 applies to time-and-materials and labor-hour orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Deviation – May 2003) Rights in Data – General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT/EC Services.

9. INDEPENDENT CONTRACTOR

All IT/EC Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT/EC services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based

upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.232-7 (DEC 2002), (Alternate II – Feb 2002) (Deviation – May 2003)) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.

(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

ResumEs shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF IT/EC SERVICES AND PRICE LIST

NETWORK DESIGNS, INC. SERVICES SKILL CATEGORY DESCRIPTIONS				
NDI No.	Commercial Job Title	Description/Qualifications		
		Minimum/General Experience	Functional Responsibility	Minimum Education:
001	Program Manager, Sr.	A minimum of 10 years experience in the specialized area of responsibility to include formal assignments in a managerial capacity (or an equivalent combination of education, training, work and managerial experience).	Directs technological program and business processes and is responsible for program planning, execution, and performance.	Bachelor's Degree or 10 years of work experience in Computer Science, Information Science, Software Engineering, Electrical Engineering, Business and related decisions sciences.
002	Subject-Matter Expert	A minimum of 10 years of work experience in Information Technology or Communications is required.	Provides expertise in task related subject matters such as design and development of engineering system specifications, determination of interface requirements, systems capacity testing, test review, test evaluation, and conducting performance analysis in the area of information systems and communications.	A Bachelor's Degree or 10 years of equivalent experience in Computer and Information Science, Software Engineering, Electrical Engineering, other Engineering, Business and related decisions sciences
003	Project Manager	A minimum of 7 years in project management implementation in information systems is required.	Provides business, technical, and personnel management for individual projects. Extensive knowledge of project management concepts, procedures, and practices. Assigns personnel to project and directs their activities, reviews and evaluates their work and prepares performance reports.	Bachelor's degree or 7 years of equivalent experience in Computer and Information Science, Software Engineering, Electrical Engineering, other Engineering, Business and related decision sciences
004	Task Leader	A minimum of 3 years of work experience in Information Systems and Computer Sciences.	Provides technical leadership for individual tasks. A proven knowledge of concepts, procedures, and practices in information systems is required. Assigns personnel to tasks and directs their activities; reviews and evaluates their work and prepares performance reports for each task.	Bachelor's degree or 3 years of equivalent combination of education, training, and work experience in computer science, business, communications, or related field.
006	Sr. Technical Instructor/Writer	A minimum of five years experience in technical training or writing is required	Develops documentation materials to fit user requirements. Performs training functions to include preparing and editing training materials, scheduling of training for end users, developing lesson plans, writing technical documents, and providing hands-on exercises of newly acquired or developed software and hardware.	Bachelor's degree in education or information sciences or 5 years of equivalent combination of education, training, and work experience.

NETWORK DESIGNS, INC. SERVICES SKILL CATEGORY DESCRIPTIONS				
NDI No.	Commercial Job Title	Description/Qualifications		
		Minimum/General Experience	Functional Responsibility	Minimum Education:
008	Technical Editor	A minimum of 3 years of experience as a technical editor is required.	This position requires analyses and writing skills of various degrees related to information resources. Possesses and applies comprehensive knowledge to provide technical review and expertise when required.	Bachelor's degree in English or Information Sciences or 3 years of equivalent combination of education, training, and work experience
009	Documentation Specialist	A minimum of 3 years of experience preparing technical documentation is required.	Supports publications, training, and Web design. Has a high level of proficiency using word processing and graphical applications. Also, responsible for supporting project management by typing technical papers, technical correspondence, and monthly reports.	Associate's degree in English or Communications or 3 years the equivalent work experience.
010	Administrative Assistant	A minimum of 5 years of administrative experience in a technical environment is required.	Supports the Program managers and the technical staff with administrative duties as assigned.	Associate Degree in Business or High School diploma with five years of experience or a combination of education and experience.
011	Network Engineer, Sr.	A minimum of 7 years of experience in a computer/information science technical field is required.	Responsible for the analysis, design, evaluation, and development in support of network integration and interoperability to include open systems architectures, data, video, and voice for local area and wide area networks and infrastructures.	A Bachelor's degree in Computer Science, Information Sciences, Engineering or an equivalent associated discipline or 7 years of equivalent combination of education, training, and work experience..
012	Systems Engineer, Sr.	A minimum of 7 years of experience in a technical field such as computer science or communications is required	Analyzes and evaluates current IT systems and proposes hardware and software applications with extensive knowledge of architecture systems and large-scale business systems.	A Bachelor's degree in Management Information Systems, Computer Science, Engineering or equivalent associated discipline or 7 years of equivalent combination of education, training, and work experience..
013	Computer Analyst, Sr.	A minimum of 5 years of experience in a technical field such as computer sciences and information systems is required.	Performs system wide analysis with respect to software and hardware development and reliability, maintainability, and availability.	A Bachelor's degree in Computer Science or equivalent associated discipline or five years equivalent experience.
014	Internet (WEB) Developer Specialist	A minimum of 3 years of experience developing WEB technologies.	Designs and develops content and services for the Internet and for intranet web sites. Knowledge of web client/server architecture, CGI scripting, and other platforms/applications as required.	A Bachelor's degree in computer science or the equivalent 3 years of combination of education, training, and work experience.

NETWORK DESIGNS, INC. SERVICES SKILL CATEGORY DESCRIPTIONS				
NDI No.	Commercial Job Title	Description/Qualifications		
		Minimum/General Experience	Functional Responsibility	Minimum Education:
015	Application Developer/Programmer, Sr.	A minimum of 7 years of experience developing software applications is required.	Focus is on application software implementation. Ability to perform in the analysis, architecture, design, development, test, and enhancement of software applications.	A Bachelor's degree in computer science or 7 years of the equivalent combination of education, training, and work experience.
016	Network Engineer	A minimum of 5 years of experience in high-speed networking, switches and transmissions is required	Technology domain areas include open systems architecture and design for client/server environments and distributed databases, and data, video, and voice for local area and wide networks and infrastructures.	A Bachelor's degree or 5 years of equivalent work experience in one or more of the following areas, electrical engineering, computer science, information systems, or engineering
017	Telecommunications Engineer, Sr.	A minimum of 7 years of experience in telecommunications or computer science is required.	Responsible for design, analysis, procurement, installation, operation, and maintenance of local and remote voice/data/video network architectures and interfaces, performs network test, evaluations, conducts network performance evaluations and traffic study analyses to determine best configuration of voice, video, and/or data systems.	A Bachelor's degree or 7 years of equivalent work experience in one or more of the following areas, electrical engineering, computer science, information systems, or engineering.
018	Network Integration Specialist, Sr.	A minimum of 7 years of experience in network integration is required.	Performs analysis, system engineering, system design, and technical integration and installation of distributed information systems engineering.	A Bachelor's degree or seven years of experience in computer science with the equivalent combination of education, training, and work experience.
019	Telecommunications Engineer	A minimum of 3 years of telecommunications experience is required.	Primary responsibilities include the operational turn-on and cutover of telephony switches.	A Bachelor's degree in telecommunications or computer science, or 3 years of the equivalent combination of education, training, and work experience.
021	CAD Designer	A minimum of 1 years of design and CAD experience is required.	Provides CAD and Graphic services for documentation, requirement's analysis, audits, and presentations. Provides scaled architectural floor plans and as-built drawings.	A Technical certification in drafting, or 3 years of an equivalent combination of education, training, and work experience.
022	Field Engineer, Sr.	A minimum of 7 years of experience in computer science or information sciences is required.	Evaluates, debugs, and verifies system's operations; designs systems; develops standards; and documents complex analysis and design tasks.	A Bachelor's degree in computer science or 7 years of an equivalent combination of education, training, and work experience.
023	System's Engineer, Assoc.	A minimum of 5 years of experience in computer sciences.	Primary responsibility includes the repair and maintenance of fielded (installed) telecommunication and data networking systems, components and software.	A Bachelor's degree in computer science or engineering or 5 years of an equivalent combination of education, training, and work experience.

NETWORK DESIGNS, INC. SERVICES SKILL CATEGORY DESCRIPTIONS				
NDI No.	Commercial Job Title	Description/Qualifications		
		Minimum/General Experience	Functional Responsibility	Minimum Education:
024	Network Integration Specialist	A minimum of 5 years of experience in telecommunications or computer sciences is required.	Primary responsibilities include the initial turn-up, turn-on of systems and network components. Responsible for the installation and configuration of the delivered components as well as on-going maintenance support.	A Bachelor's degree in information sciences or computer sciences or 5 years of an equivalent combination of education, training, and work experience.
025	Field Engineer, Assoc.	A minimum of 4 years of experience in computer sciences.	Primary responsibilities include the first level troubleshooting and repair of installed systems. Responsible for the installation and configuration of the delivered components as well as on-going maintenance support.	High School Diploma and 4 years an equivalent combination of training, and work experience.
026	Computer Analyst	A minimum of 5 years of computer science experience.	Performs system wide analysis with respect to software and hardware development and reliability, maintainability and availability.	A Bachelor's degree in Computer Science or 5 years of an equivalent combination of education, training, and work experience.
027	LAN Administrator	A minimum of 5 years of experience in network administration.	Analyzes, evaluates, tests, and implements LAN applications. Knowledge of LAN systems hardware and software including, but not limited to bridges, routers, and gateways.	An Associate's degree in Computer Sciences or 5 years of an equivalent combination of education, training, and work experience.
028	Application Developer/Programmer Assoc	A minimum of 5 years of experience in software development or computer sciences is required.	Works under the direction of the Sr. Application Developer to assist in the test, enhancement, and implementation of software.	An Associate's degree in Computer Sciences or 5 years of an equivalent combination of education, training, and work experience
029	Installation Technician, Sr.	A minimum of 5 years of experience in cable plant installation is required.	Installs and oversees installation and implementation of cabling.	A Associate's degree in Information Sciences, or 5 years of an equivalent combination of education, training, and work experience.
030	Installation Technician	A minimum of 3 years of experience in cable plant installation is required.	Works under the direction of the Sr. Network Technician to assist in the installation of cabling and wiring.	An Associates Degree in computer science, or 3 years of an equivalent combination of education, training, and work experience.
031	Sr. Security Engineer	A minimum of 5 years experience in managing, designing, and implementing technical security solutions.	Work with clients to determine security and assessment requirements, design and supervise penetration testing and security assessments, as well as participate in the development of proprietary security assessment tools, develop and recommend technical solutions to support client requirements in solving complex network, application and system security problems.	A Bachelor's degree in Computer or Information Science or 5 years of an equivalent combination of education, training, and work experience.

NETWORK DESIGNS, INC. SERVICES SKILL CATEGORY DESCRIPTIONS				
NDI No.	Commercial Job Title	Description/Qualifications		
		Minimum/General Experience	Functional Responsibility	Minimum Education:
032	Security Engineer	A minimum of 3 years of technical experience conducting network, system and application vulnerability and risk assessments, including penetration testing, and developing risk mitigation strategies.	Work with clients to determine security and assessment requirements, design penetration testing and security assessments, as well as participate in the development of proprietary security assessment tools, develop and recommend technical solutions to support client requirements in solving complex network, application and system security problems.	A Bachelor's degree in Computer or Information Science or 5 years of an equivalent combination of education, training, and work experience.
034	Forensic Computer Consultant	A minimum of 3 years as a Sr. Security Engineer and one year investigating malicious IS activities.	Apply comprehensive knowledge of computer forensic methodologies and tools to preserve, identify, and analyze evidence of malicious activity.	A Bachelor's degree in Computer or Information Science or 10 years of an equivalent combination of education, training, and work experience is required for this position
035	Security Expert	A minimum of 3 years of technical experience conducting network, system and application vulnerability and risk assessments, including penetration testing, and developing risk mitigation strategies.	Work with clients to determine security and assessment requirements, design penetration testing and security assessments, as well as participate in the development of proprietary security assessment tools, develop and recommend technical solutions to support client requirements in solving complex network, application and system security problems.	A Bachelor's degree in Computer Science or Information Science or 7 years of an equivalent combination of education, training, and work experience is required for this position
036	Security Analyst	A minimum of 3 years of technical experience conducting network, system and application vulnerability and risk assessments, including penetration testing, and developing risk mitigation strategies.	Work with clients to determine security and assessment requirements, design penetration testing and security assessments, as well as participate in the development of proprietary security assessment tools, develop and recommend technical solutions to support client requirements in solving complex network, application and system security.	A Bachelor's degree in Computer or Information Science or 7 years of an equivalent combination of education, training, and work experience is required for this position.
037	Sr. Security Technical Writer	Minimum of 5 years experience in the preparation of written instructions, procedures, reports, minutes, hardware/software descriptions, and other technical documentation.	Apply comprehensive knowledge of technical editing and writing, as well as network and computer system security to communicate the results of highly technical security assessments and recommendations into meaningful written communication to a consulting client.	A Bachelor's degree in Computer or Information Science or 5 years of an equivalent combination of education, training, and work experience is required for this position.

**NETWORK DESIGNS, INC.
PRICE LIST – HOURLY RATES LABOR SERVICES**

NDI Labor Category	NDI Labor Description	Rates Effective through 10/8/08	Rates Effective 10/9/08-10/08/09	Rates Effective 10/09/09-10/08/10	Rates Effective 10/09/10-10/08/11	Rates Effective 10/09/11-10/8/12
NDI-001	Program Manager, Sr.	\$141.73	\$146.69	\$151.83	\$157.14	\$162.64
NDI-002	Subject Matter Expert	\$141.73	\$146.69	\$151.83	\$157.14	\$162.64
NDI-003	Project Manager	\$106.77	\$110.51	\$114.37	\$118.38	\$122.52
NDI-004	Task Leader	\$89.50	\$92.63	\$95.87	\$99.23	\$102.70
NDI-006	Sr. Technical Instructor	\$77.06	\$79.76	\$82.55	\$85.44	\$88.43
NDI-008	Technical Editor	\$71.55	\$74.06	\$76.65	\$79.33	\$82.11
NDI-009	Documentation Specialist	\$42.99	\$44.50	\$46.06	\$47.67	\$49.34
NDI-010	Administrative Assistant	\$57.11	\$59.11	\$61.18	\$63.32	\$65.54
NDI-011	Network Engineer, Sr. (Wireless)	\$120.74	\$124.97	\$129.34	\$133.87	\$138.55
NDI-012	Systems Engineer, Sr.	\$101.75	\$105.31	\$109.00	\$112.82	\$116.76
NDI-013	Computer Analyst, Sr.	\$101.75	\$105.31	\$109.00	\$112.82	\$116.76
NDI-014	Internet (WEB) Development Specialist	\$81.71	\$84.57	\$87.53	\$90.59	\$93.77
NDI-015	Application Developer/Programmer, Sr.	\$98.03	\$101.46	\$105.01	\$108.69	\$112.49
NDI-016	Network Engineer (Wireless)	\$67.43	\$69.78	\$72.23	\$74.76	\$77.37
NDI-017	Telecommunications Engineer, Sr.	\$83.59	\$86.51	\$89.54	\$92.68	\$95.92
NDI-018	Network Integration Specialist, Sr. (Wireless)	\$89.77	\$92.91	\$96.17	\$99.53	\$103.01
NDI-019	Telecommunications Engineer	\$67.43	\$69.78	\$72.23	\$74.76	\$77.37
NDI-021	CAD Designer, Assoc.	\$43.69	\$45.22	\$46.80	\$48.44	\$50.14
NDI-022	Field Engineer, Sr.(Wireless)	\$65.70	\$68.00	\$70.38	\$72.85	\$75.40
NDI-023	Systems Engineer, Assoc.	\$65.70	\$68.00	\$70.38	\$72.85	\$75.40
NDI-024	Network Integration Specialist(Wireless)	\$72.86	\$75.41	\$78.05	\$80.78	\$83.61
NDI-025	Field Engineer Assoc. (Wireless)	\$51.25	\$53.05	\$54.90	\$56.82	\$58.81
NDI-026	Computer Analyst	\$57.11	\$59.11	\$61.18	\$63.32	\$65.54
NDI-027	LAN Administrator	\$51.25	\$53.05	\$54.90	\$56.82	\$58.81
NDI-028	Application Developer/Programmer Assoc.	\$51.25	\$53.05	\$54.90	\$56.82	\$58.81
NDI-029	Installation Technician, Sr. (Wireless)	\$51.25	\$53.05	\$54.90	\$56.82	\$58.81
NDI-030	Installation Technician (Wireless)	\$40.59	\$42.02	\$43.49	\$45.01	\$46.58
NDI-031	Sr. Security Engineer	\$216.83	\$224.42	\$232.28	\$240.41	\$248.82
NDI-032	Security Engineer	\$195.15	\$201.98	\$209.05	\$216.37	\$223.94
NDI-034	Forensic Computer Consultant	\$264.55	\$273.81	\$283.39	\$293.31	\$303.58
NDI-035	Security Expert	\$190.82	\$197.49	\$204.41	\$211.56	\$218.96
NDI-036	Security Analyst	\$164.79	\$170.56	\$176.52	\$182.70	\$189.10
NDI-037	Sr. Security Technical Writer	\$132.71	\$137.36	\$142.16	\$147.14	\$152.29

Note: All non-professional labor categories must be incidental to and used solely to support hardware, software, and/or professional services, and cannot be purchased separately.

**USA COMMITMENT TO PROMOTE
SMALL BUSINESS PARTICIPATION
PROCUREMENT PROGRAMS**

PREAMBLE

Network Designs, Inc. provides commercial products and services to the Federal Government. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrates our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To ensure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned business to promote and increase their participation in Federal Government contracts.

To accelerate potential opportunities please contact:

Kevin J. McGreevy, Network Designs, Inc.,
(703) 268-0022, kmcgreevy@netdes.com, or fax at (703) 255-2424

Or

Gregory Conran, gconran@netdes.com Network Designs, Inc.
703-268-027 or fax at (703) 255-2424

Or

Sylvia McGreevy, smcgreevy@netdes.com at (703) 268-0072 or fax at (703) 255-2424

**BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE**

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and (Contractor) enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract(s) _____.

Federal Supply Schedule contract BPA's eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of bids and offers. Teaming Arrangements are permitted with Federal Supply Schedule contractors in accordance with Federal Acquisition Regulation (FAR) PART 9.6.

This BPA will further decrease costs, reduce paperwork and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the Government that works better and costs less.

Signatures:

Agency

Date

Contractor

Date

(CUSTOMER NAME)

BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number(s) _____, Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

BASIC GUIDELINES FOR USING
"CONTRACTOR TEAM ARRANGEMENTS"

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions or the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customers needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.